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| **Meeting:** | AmanTech – INITIAL MEETING |
| **Date - time:** | 02/04/2012 |
| **Place:** | Skype |
| **Attendees:** | Mikael Floberg, HGO  Jesper Lindberg, HGO  Robin Westerlundh, HGO |
| **Absent:** |  |
| **Annex:** | Document for decision:  Document for your information: |
| **Next meeting:** | 09/04/2012 |

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| --- | --- |
| AGENDA | |
| 1. Say hi | All |
| 1. What have been decided | All |
| 1. Next Steps and Next Meeting | All |

AD.1. Welcome

1. Collect information
2. The requirements hasn’t arrived yet

AD.2. Review of Requirments

Description

1. A collection of information from the supplier is online for us to view. We should go throw this and to the tasks each of us. This is to learn the environment.

Demands

1. Learn how the setup works. Information of the environment see document w14.

ad.3. next steps and next meeting

1. We have decided to meet after a week.

ACtion list

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| Id | Title | Resp. | Date | Deadline | | | Status |
| 1 | Get to know the environment. | Init | 02-04-2012 | 09-04-2012 | |  | |
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